

MINUTES

Community Liaison Committee – Buckhorn Hydro Project Meeting No. 1

Date: June 7, 2017

Location: 2245 Keene Road, Peterborough

Time: 6:30pm

Attendees:

Michael Jacobs, Facilitator (Cambium Aboriginal Inc)
Daphne Harmon, Scribe (Cambium Aboriginal Inc)
Eric Prevost, Generation Manager (PUI)
Paul Ernsting, Project Manager (PUI)
Lois O’Neill-Jackson (Municipality of Trent Lakes)
Carolle Beyore, (Buckhorn Community Centre)
Kim Letto (Century 21)
Louis Melizan (Three Castles Resort)

Regrets:

Rob Lamarre (Township of Selwyn)
Janet Clarkson

Minutes

Call to Order

Meeting was called to order at 6:37pm by facilitator Michael Jacobs

Acceptance of Agenda

Minor change to have the Project Update coincide with Overview of Project Development Process.

Welcoming Message – Peterborough Utilities Inc

Eric Prevost began by welcoming the committee and thanked them for coming. He noted they have some exciting plans ahead to build a great project.

He mentioned that the community liaison committee is a new for PUI, but it is not new for Paul and Eric. Community engagement and talking with people early and often has always lead to success for them. This model of interaction has worked well for other projects in the province. This process will allow PUI an opportunity to meet the community and make sure they are accountable for what they said and what they plan to do. It also allows an opportunity for members to meet PUI and get a really good understanding of the project.

Round Table Introduction of CLC Members

Each member provided their background & experiences.

Introduction to Peterborough Utilities Inc

Paul Ernsting presented a slide package “Peterborough Utilities Inc. Company Asset Overview”.

Topics included: What is Peterborough Utilities, Who is Peterborough Utilities and what does Peterborough Utilities do?

This project is called Peterborough Utilities Buckhorn Hydro Project

No questions were raised

Overview of Project Development Process and Project Update

Eric presented a slide package “Peterborough Utilities Inc Project Development Process”

Topics included: What does Peterborough Utilities do? Renewable Energy Procurement in Ontario, Peterborough Utilities Project Development Process

QUESTION: *is it possible for you to look at the project and 5 or 10 years down the line and say this should be a 5 or 10 MW project or is the lay of the lakes only good for a 2.5MW project?*

Eric provided a 2 part response: 1 - We have a contract for X amount of power and PUI cannot change the contract later on. 2 – The amount of energy that can be produced was completed in the application/feasibility stage. They used several years of data regarding water levels and flows and with their engineering models and their experience they can determine how much power is available.

Power wise, they are predicting 2.5 to 3 MW depending on the equipment they use. Annual generation is estimated 11,000 MWh a year on average. These numbers will continue to be refined through detailed engineering. Another limiting factor is the IESO controls how much electricity goes through the grid and only so much capacity can go through the lines.

PUI’s main objective is to de-risk the project to ensure it is a good, safe investment. The development process is a continual cycle of risk and review. He reiterated that the project is never guaranteed until construction commences and a shovel is in the ground.

QUESTION: *For the projects already built and operational, what’s the refurbishment plan - do you have a 5 year refurbishment plan or is it continuous?*

Eric described what occurs on various projects: London Street Generating Station, Robert G. Lake Generating Station and Stanley Adamson Powerhouse. He stated that every facility has its own plan. They make sure they have a program in place while they are operating it, they keep it in good shape and keep it running as long as they can. When the contract comes due they hope another program comes up in its place.

Project Development steps include:

- Initial site and project review
- Securing renewable generation contract

- Feasibility assessment
- Preliminary engineering
- Environments assessment
- Detailed design
- Equipment procurement
- Construction

Eric noted that the Buckhorn project is in the first phases of the project development. Currently they are completing the feasibility assessment and will be starting the preliminary engineering phase in Buckhorn. Some environmental assessment has been done as it must be done during a particular time of the year. Starting the process with Parks Canada to do the federal assessment.

According to Paul, there is a lot of work left to do on this project 6 – 7 years left. Construction is about 2 years, equipment procurement and detail design takes about a 2 years, Environmental Assessment 1 to 1.5 years. In terms of expectations for the project construction, it is possible to be complete in 2022. However, with past experiences, this is only an estimate. There is so much to do and it could change depending on what they come across with in their investigations.

The project is still planned to be on the island part next to dam #1.

QUESTION: *Community Impacts are a primary concern at this table. We already heard a business case, but how does it affect my business, how does it affect fish, the community, the traffic, etc. when do you address the Community's benchmarks and what have you done in the past?*

Eric replied that the most success occurs when they talk and exchange information. Once they know their initial plan, they use a couple formal processes to engage in community through open houses during environmental assessment. Then they will have a better idea, on what they will build and where.

This committee is one of several avenues that they will use for public consultation. The municipality and the website, will be other methods used to get information out. Open House formats are often used. Informal community discussions are possible. Paul indicated face to face is the most helpful and is encouraged.

A community interaction plan will help to inform people that there are opportunities to have people participate.

In addition to the cycle of risk and review, Eric needs to obtain approvals from Senior Management and the Board of Directors. His next meeting will occur in August 2017.

Review of Terms of Reference

No questions or concerns were raised at this time.

Schedule Next Meetings

Recommended locations for next meetings are:

- Buckhorn Community Centre
- St. Matthews Church

Eric thought that an agenda item for future meetings might be a presentation on each of the member's companies – interest areas.

Develop Preliminary Agenda for Next Meeting

Some topics will remain consistent across meetings

- Project Updates
- Committee/Community At Large Questions

Some other suggested topics for discussion include:

- Hydropower 101
- Types of community engagement that can be expected throughout various phases. What is the community engagement plan?
- Discuss having an open meeting to the public

Eric stated that the next meeting will occur after a milestone and more agenda items may come – likely 4 months.

Adjournment

Meeting was adjourned at 8:05pm